Annex 1

**Instructions for Chinese Government Scholarship**

**Information System (CGSIS)**

-For Applicants

Please carefully read the instructions before applying for the scholarship.

**Step 1:** Visit “CSC Study in China” website and click “Scholarship Application for

Students” at <http://www.campuschina.org>**.** Register an account through **[CREATE AN ACCOUNT]** and log in with your account.

**Step 2**: **Input Personal Details.** Click [**Edit Personal Details**] and finish inputting personal details by filling in all the information, verifying and saving the information. After the completion of this section, return to the previous page by clicking “Finish” and start filling in your application information.

**Step 3**: **Select the correct “Program Category”**.

Please select Program Category **“Type B”**, click **[New Application]**, and start filling in the application information.

**Step 4: Input the correct “Agency Number”**. The agency number of Chongqing University is **10611.**We will not receive your online application if the program category or agency number is not correct.

**Step 5: Input Application Information**

Next, please move on to the section of “Language Proficiency and Study Plan” and upload “Supporting Documents” as requested, then click [Submit] to complete the application. Check each part of your application carefully before submission. Please make sure that all the information and uploaded documents are valid and accurate.

**Step 6**: **Once submitted, amendments cannot be made on “Personal Details” and “Application Information”**. Before the application is processed by the processingauthorities, applicants can revoke the submitted application by clicking [Withdraw] and edit the application. After revoking the application, applicants must submit it againafter re-editing, or the application will not be processed. Once the application isprocessed, the application cannot be revoked.

**Step 7**: Click “Print the Application Form” and download the form.

**Step 8**: Submit scholarship application under the requirements of Chongqing University.

**Notes:**

1. Chongqing University does not entrust any individual or agent to recruit Chinese Government Scholarship students. Applicants shall contact us directly for scholarship and admission inquiry.

2. Please use Firefox or Internet Explorer (11.0). For applicants using Internet Explorer, please close the “compatible view mode” function ahead of editing.

3. Please fill in all application information in Chinese or English.